

MINISTRY OF OVERSEAS INDIAN AFFAIRS
Government of India
New Delhi

GUIDELINES FOR KNOW INDIA PROGRAMME (KIP)

1. The following is the tentative schedule for the 18th Know India Programmes to be held in 2011-12:

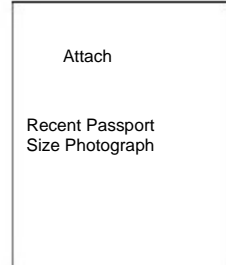
KIP Edition	Tentative Period	Partner States	Last date for receipt of nominations in the MOIA
18th KIP	21st September 2011 - 11th October 2011	Goa/Rajasthan	8th August 2011
19th KIP	21st December 2011- 10th January 2012	Rajasthan	15th October 2011

2. Duration of the programme would be for 3 weeks.
3. The Programme is open to youth of Indian origin (excluding non-resident Indians) in the age group of 18-26 years as on the first day of the month in which the Programme commences. It is open to Persons of Indian Origin (PIOs) from all over the world.
4. The total number of participants in any KIP may not exceed 40 at a time.
5. Minimum qualification required: holding Graduate degree or studying for graduation
6. The applicants should be able to converse in English. [They should have studied English as a subject at the High School level or should have English as a medium of instruction for under-graduate course]
7. The applicant should not have participated in any previous KIP or Internship Programme for Diaspora Youth (IPDY). Students and those who have not visited India before are encouraged to apply.
8. The content of the programme are broadly as follows:
 - a. Presentations on the country, political process, developments in various sectors,
 - b. Interaction with faculty and students at a prestigious University/College/Institute,
 - c. Presentation on India's industrial development and visits to some Industries,
 - d. Visit to a village to better understand the typical village life,
 - e. Exposure to the Indian media,
 - f. Interaction with NGOs and organizations dealing with women's issues,
 - g. Visit to places of historical importance/monuments,
 - h. Participation in cultural programmes,
 - i. Exposure to yoga,
 - j. Call on high dignitaries, which may include the President of India, Chief Election Commissioner of India, Comptroller and Auditor General of India, Minister of Overseas Indian Affairs and other dignitaries.
9. The participants are provided the following hospitality/facilities in India:
 - i. local hospitality e.g. boarding/lodging in State guest houses or budget hotels,
 - ii. Internal travel as per the Programme.
 - iii. Per diem allowance of Rs. 100/- for out-of-pocket expenses,
10. Selected participants would be required to purchase air ticket for their journey from the country of residence to India and back, as per the schedule prescribed for the Programme by the Ministry of Overseas Indian Affairs. Concerned Indian Mission/Post would reimburse 90% (ninety percent) of the total cost of air ticket by the cheapest economy class travel to the participants on their successful completion of the Programme.
11. Gratis visa by Indian Missions/Posts abroad will be granted to the selected participants.
12. The Mission should seek a medical fitness certificate from the participants before recommending them for the programme. Every participant should have medical insurance before the visa is granted to them.
13. The prevailing weather conditions in places of visit in India to be communicated to the participants prior to the visit. The participants will also be briefed that stay in a rural area is part of the programme where air-conditioned accommodation is often not available.

14. All applicants for the programme may be asked to write an essay of 250 to 300 words on why they want to participate and what they expect to gain from the programme.
15. Selected participants would be required to abide by the regulations of the Know India Programme as conveyed to them by the Ministry of Overseas Indian Affairs or its agency nominated to conduct the Programme or through Indian Missions/Posts abroad. The participants are expected to cooperate and abide by the regulations of the Programme in order to ensure its smooth conduct.
16. In the event a participant is found guilty of misconduct or indiscipline he/she may be asked to leave the Programme. Such participants would have to meet the entire cost of their air travel from his/her country of residence to India & back. Benefits under 'clause 10' above would not be applicable to them. Drinking and smoking in many places in India is banned and is discouraged during the Programme. Participants are expected to remain with the group.
17. The participants will not be permitted to leave the Programme mid-way. All are expected to participate in the various Programmes organized for them enthusiastically & are not expected to stay back in their hotel room, except for medical reasons, as per the advice of the doctor. Participants who leave the programme on their own will not be entitled to either the airfare or the per diem allowance.
18. The organizers will take care of the participants for the duration of the scheduled programme. If the participants wish to arrive early or delay departure they will make their own arrangements at their own cost.
19. Duly completed application form for the programme, along with a passport size photograph, is to be submitted at the Indian Diplomatic Mission/Consular Post that covers the area of residence of the applicant. Nominations received after the due date, incomplete and unsigned applications, or forms not accompanied with photographs will be rejected.
20. Nominations, duly recommended by HOM/HOP, should be sent by e-mail/fax to the Under Secretary (DS - I), Ministry of Overseas Indian Affairs, Akbar Bhawan, New Delhi – 110011; e-mail: usds2@moia.nic.in; fax: (011) 24197942 with a copy to the event manager. The application form in original should be sent by diplomatic bag to Under Secretary (DS - I), MOIA.
21. Details of the Programme/Event Manager will be posted on the website. <http://knowindiaprogram.com>.

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APPLICATION FORM FOR 18th KNOW INDIA PROGRAMME (KIP) TO BE
HELD FROM 21ST SEPTEMBER 2011 TO 11th OCTOBER 2011



PERSONAL PARTICULARS

(i) Name (as in Passport in BLOCK letters)

(Surname) (First Name) (Middle Name)

(ii) Gender Male/Female

(iii) Date of birth (dd/mm/yyyy) (iv) Place of birth -----
(City) (Country)

(v) Nationality ----- (vi) Domicile -----
(Country where you live in permanently)

(vii) Marital status -----

(viii) Passport Particulars

No. -----

Place of issue -----
(City) (Country)

Date of issue -----
(dd/mm/yyyy)

Date of Expiry -----
(dd/mm/yyyy)

(ix) Telephone number: Work -----
(With country and city code) Residence-----
Mobile/Cell -----

Fax Number
(With country and city code)

E-mail Address -----

- (x) Complete mailing address with PIN/ZIP Code
- (xi) Permanent home address with PIN/ZIP Code
- (xii) Name, address (if available) and your relationship with your ancestor who migrated from India:
 - (a) Name
 - (b) Last known address
 - (c) Your relationship with him/her
 - (d) The year when he/she migrated from India, if known
- (xiii) Particulars in respect of your closest relative in India:
 - (a) Name
 - (b) Present address
 - (c) Your relationship with him/her
 - (d) Contact telephone numbers with city code

EDUCATIONAL AND PROFESSIONAL PARTICULARS

1. Educational qualification

- (i) Graduate / Undergraduate
- (ii) State the name and address of the College/University from where you completed graduation or under graduation or is doing or have joined for graduation
- (iii) Subjects of study
- (iv) Medium of instruction

2. Qualification in English language

3. Details of Occupation/employment:

S.N.	Organization/Office/Firm (Name and address)	Position held	Period	
			From	To

4. Contact particulars of the present employer:

Telephone number:
(With country and city code)
Fax Number
(With country and city code)
E-mail Address

Work-----
Mobile/Cell -----

5. Personal Achievements, If any _____

OTHER DETAILS

1. Details of Community Activities, if undertaken:
2. Are you a member of any Overseas Indian Association/Organization? If yes, give its name And address
3. How did you come to know about the KIP?
(Through an Indian Diplomatic Mission/Post, Media advertisement, a previous participant or others- to be specified)
4. Have you participated in a previous Know India Programme? If yes, provide details. Yes/No
5. Have you visited India earlier? if yes, please provide details of your last two visits including the month and year of the visit, places visited and the purpose for your visit
6. Has any sibling / relative of yours attended KIP before Yes/No
7. Please state, in not more than 250 words, why do you wish to take part in the know India Programme and what do they expect to gain ?

DECLARATION

I, hereby, declare that all the information given in this Application Form are true and correct to the best of my information and belief.

I also declare that I will abide by the regulations of the Know India Programme, would offer my full cooperation in its smooth conduct, and would not leave it mid-way.

I understand that if I am found guilty of any misconduct or indiscipline during the course of the Programme, I could be refused any further participation in the said or participation in any future KIP and that I would not be eligible for reimbursement of the 90% of the return international airfare from my country of residence to India. The said reimbursement of 90% of the international airfare would also not be made to me if I leave the Programme mid-way.

(Signature of the applicant)
Name of the applicant

Date:

ENDORSEMENT OF THE CONCERNED INDIAN MISSION/POST

Name of Indian Mission/Post:

Recommendations of the Head of Mission/Post

Signature of HOM/HOP _____

Name of the HOM/HOP _____

Office Seal

Date